	Stages of Research:	
	1. Brainstorming	
	2. Planning	
Social-Cultural		
Anthropology Research 101	3. Research	
The Essential Guide	4. Data Analysis	
to Ethnography		
	5. Writing	
	6. Revision	
	7. Finalization	



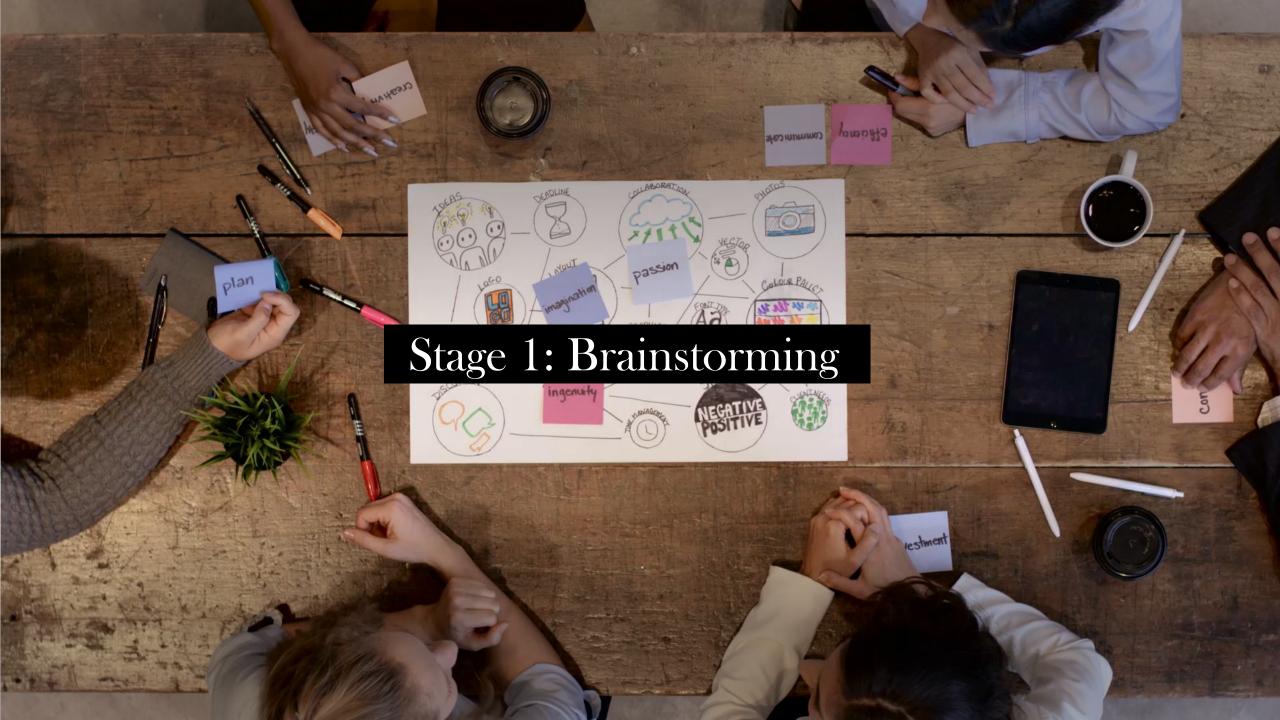
Time Management For Essay Writing

A. Estimate a timeline. Rushed papers often give themselves away in poor presentation, wrong facts, or added-in 'fluff'.

B: Plan Ahead

- Example Schedule (small semester project):
 - Week 1: Brainstorm; Plan; Research
 - Week 2: Continue Research; Write First Draft
 - Week 3: Revise Draft Three Times
 - Week 4: Finalize/Submit/Present!





The Steps

- Step 1: Find inspiration. Consider what you've found interesting in the class, or what your interests entering the class were.
- Step 2: Pick a Topic.
- Step 3: Craft a research question



Step 1: Find Inspiration

- What were your interests entering the class?
- Look back at the syllabus. What have you found the most interesting so far, or are you looking forward to the most?
- Consider current events or other niche subjects you find yourself drawn to. Does it connect back to our course content?



Step 2: Pick a Topic

• Look at your list of interests. What is the most fascinating to you? What would you not hate spending your time digging into?

• Think about local community sites for participant-observation opportunities, such as headquarters or event space for a group, organization, or institution related to your research interest.



Step 2: Craft a Research Question

• A research question is a guiding inquiry / curiosity about a particular aspect of the community you are visiting.

• [This may change over the course of your research!]



Step 2: Craft a Research Question

- Determine your research question:
- This is the central guiding focus of research project.
- What is it that you want to know about your topic and/or community?
- Potential Topics:
- structure, practice, identity, ritual, belief, meaning
- public events, policy-analysis, social-change
- social-construction, power, agency, resistance



Step 2: Craft a Research Question

Review your initial proposed research question:

- Can this question be answered (or at least, expounded upon) with an ethnography?
- Is this something you can reasonably accomplish within the time parameters for your project?
- Do you have access to the resources and places necessary to perform participant observation and recruit participants for surveys/interviews?

Basic Ethnographic Methods:

• Interview, survey, literature review, participant observation





The Steps

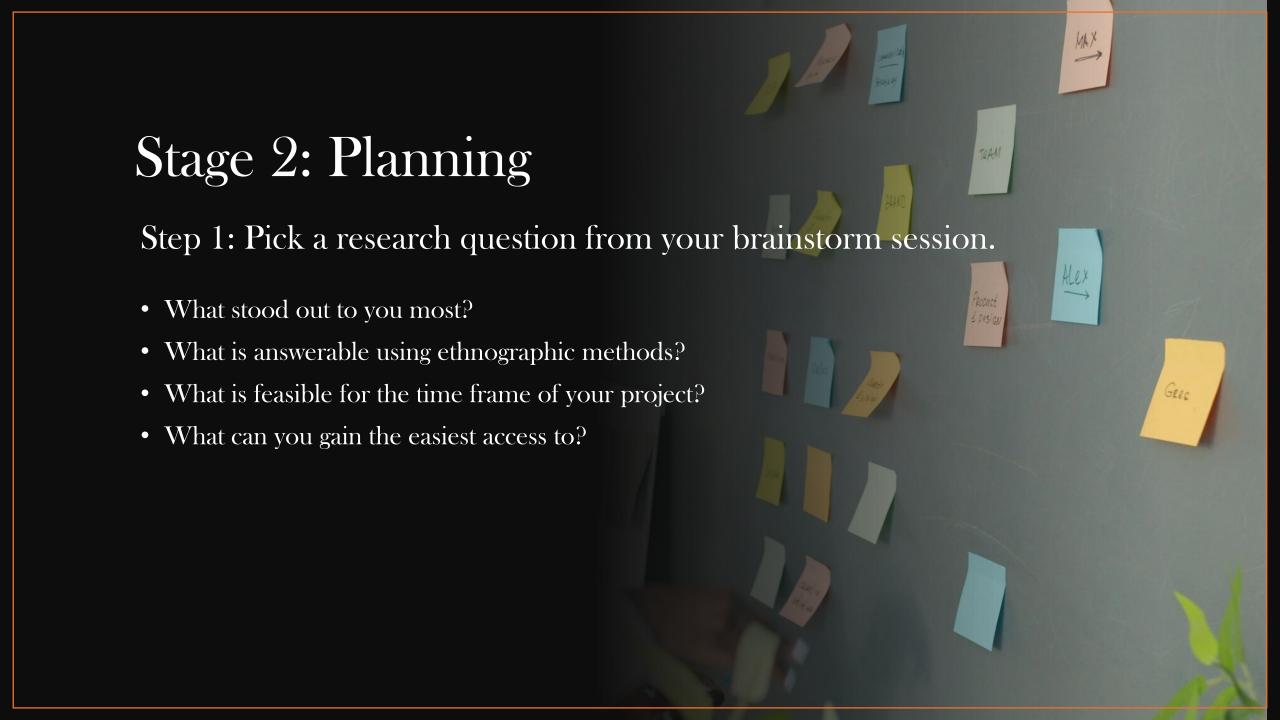
Step 1: Pick a research question from your brainstorm session.

Step 2: Choose appropriate research methods

Step 3: Collect preliminary information on site, community

Step 4: Plan a set time to go to the site to attend.

Step 5: Do the paperwork / bureaucratic pre-study necessities.



Step 2: Choose appropriate research methods.

- Literature review: All research should include a literature review whenever possible.
 - Gives context to community, event, or topic.
 - Allows you to learn what research has already been done
 - Grants an idea of where there might be a vacuum space for more investigation.
- Participant observation
 - Going to witness event(s), rituals, special occasions, or daily activities can give vital observation notes for an outsider perspective.

Step 2: Choose appropriate research methods.

- Survey
 - Chance to determine statistical frequency of traits, ideas and factors
 - Can survey more community members or just study participants.
 - Can allow for examination of whether practice matches belief / actual circumstances match claims.

• Interview

- Allows in depth, qualitative conversations
- Can include open-ended questions that offer information researcher did not know to ask / did not previously see the importance of
- Can compare survey categorical replies with more nuanced responses to elicit greater detail / more specified information

Step 3: Collect preliminary information on site, community

- Are there upcoming events?
- Is there someone you can reach out to?
- How likely are community members to talk with you? Is extra time needed to build rapport
- What rules of dress, behavior / etiquette, or other relevant practice should you know before going?
- Will you be able and expected to comfortably participate in group rituals, or will it be an offense or appropriation if you try?
- If the latter, is there a good way to visit and observe respectfully?

Step 4: Plan a set time to go to the site to attend.

Pick an event:

- available to the public
- that a contact has invited you to
- that you can get a ticket for

Alternative:

• Reach out by phone or e-mail to inquire about a visit and/or meeting.

Step 5: Do the paperwork / bureaucratic pre-study necessities.

- Informed Consent Forms:
 - Give participants all necessary facts to make a choice whether they want to participate or not.
 - Let them know how the information will be gathered and used
 - Inform participants of all possible risk factors to the safety of themselves, their information, and anything that might be uncomfortable throughout the process.
 - Include any waiver signings.
- IRB Proposal
 - Submit your research proposal to the internal review board with all necessary documentation included.
 - Be prepared for possible return questions or amendment needs.
- If applicable, research and apply for study funding.





What my friends think I do



What my parents think I do



What my teachers think I do



What society thinks I do



What I think I do



What I really do

Cultural Anthropologist

Stage 3: Research

The Steps

Step 1: Collect information / data

Step 2: Craft a literature review

Step 3: Gather Data, Part I (Participant Observation)

Step 4: Gather Data, Part II (Qualitative interviews and/or surveys)



What my friends think I do

What society thinks I do



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What my teachers think I do



What I think I do



What I really do

Cultural Anthropologist

Stage 3: Research

Step 1: Collect information / data

Collect preliminary information on topic

- Perform a search of scholarly journals
 - Best done through your school's online library, google scholar, kilded researchgate, or other reputable resource.
 - Consult appropriate material/narrative evidence via ethnographic, ethnohistoric, and archaeological records
 - Wikipedia or articles from random sites are not acceptable sources. If you find something elsewhere, follow it's citation trail.
- Gather articles
 - Pick an array of articles whose titles, tags, and abstract show relevance to your chosen topic.
 - Make note: What has already been discovered about on your topic? What claims have been asserted, on what evidence?



What my parents think I do



What my teachers think I do



What I think I do



What I really do

Cultural Anthropologist

Stage 3: Research

Step 2: Craft a literature review

Craft a comprehensive literature review.

- Read the articles you've collected.
 - Skim/read cover-to-cover to ensure relevancy.
 - Go back and read slowly while highlighting / taking notes.
 - Remember to jot page numbers down for later citations.
- Summarize articles and synthesize.
 - Write a summary of each article as you go / loose connection of your notes.
 - Synthesize summaries into coherent narrative that introduces and connects back to your research topic.



What my parents think I do



What my teachers think I do



What I think I do



What I really do

Step 2: Gather Data, Part I (Participant Observation)

Collect preliminary information on site of PO

- Is it open to public? Invite only? Available to enter upon request?
- What are the hours/days it's open that fit in your schedule?
- Are there any upcoming events or community rituals you could witness and/or experience?
- Visit site
 - For larger project, ideally make visits regular
 - Observe with all your senses
 - Take notes during or directly after attendance
 - If permitted and appropriate to the project, consider recording audio or video



Step 3: Gather Data, Part 2.1 (Rapport & Recruitment)

- During participant observation
 - Build rapport and connection
 - Generate interest in research
 - Recruit participants from community members
- Give informed consent forms to potential participants
- Obtain consent for participation and recording

Step 3: Gather Data, Part 2.2 (Survey)

- Ask pertinent questions to collect participant data
 - Demographic data
 - Community specific data
 - Research-question-related data
 - Structured questions
 - Pre-planned
 - Survey can be on paper or computerized
 - Ideal to use excel or research software to easily compile data

Step 3: Gather Data, Part 2.3 (Qualitative Interview)

During interview:

- Meet in quiet or quiet-ish public spot
 - Library, Coffeehouse, if you don't have office
- Ask pertinent questions to stimulate relevant discussion
 - Structured questions
 - Pre-planned
 - Unstructured questions
 - Let the participant interest guide conversation
 - Take notes during or after / while memory is fresh
 - After allows greater presence during meeting

Step 3: Gather Data, Part 2.3 (Qualitative Interview)

During interview:

- Meet in quiet or quiet-ish public spot
 - Library, Coffeehouse, if you don't have office
- Ask pertinent questions to stimulate relevant discussion
 - Structured questions
 - Pre-planned
 - Unstructured questions
 - Let the participant interest guide conversation
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38 39 40 41 42	I: R:	So you're saying there's a difference maybe between a crown court and a magistrates' court? Yeah. I mean the magistrates' court's sort of very just like skirty issues really, it just looks at getting things through quickly because it has such a build up of cases to get through.
43 44 45 46 47 48 49	I: R:	Do you think they're effective in the way they work? I think the magistrates' is the least effective. I think it's hard to expect sort of it to operate when it has somebody with not much legal training making decisions on law. I mean you wouldn't get that in the crown court say because they value the legal training of the judge in those placesso you have like a lesser court so it's just like an appointed position that anyone can have. There's obviously going to be less justice there.

Step 1: Transcription

- Type up audio file
 - Ideally verbatim / word for word
- If you use transcription software, re-listen and fix errors/formatting.
- Consider significance of pauses, speech patterns
 - Include in typed up version.

Step 2: Coding Data

Highlight interview data of related/chosen categories of focus

Coding Strategies/Methods

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b. Code Sequencies

Synthesizing

Second Cycle Coding Meth

Pattern coding

Focused coding

Theoretical coding

Abstract

Axial coding

- Use different colors for:
 - Research question
 - Dialogue themes
 - Event mentions
 - Shared ideas among participants
 - Community relationships / network mapping details
- Work smarter, not harder
 - Utilize NVIVO, advanced excel methods, or other data software.

Coding Strategies/Methods

Synthesizing

Second Cycle Coding Methy

Abstract

General

Pattern coding

Focused coding

4. Theoretical cocking

Axial coding

Sorting

After First Cycle Coding

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Step 2: Coding Data

Look for, and analyze, patterns

- Notice when there are repeat or divergent notions
 - From your original question
 - From / between participants responses
- Take into consideration:
 - Your research question
 - Anything newly apparent to be significant

Step 2: Coding Data

Synthesize findings into narrative

- Summarize each participant's story highlights
- Summarize into larger narrative of multiple participants

Coding Strategies/Methods

Sorting

After First Cycle Coding

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Abstract

General

Pattern coding

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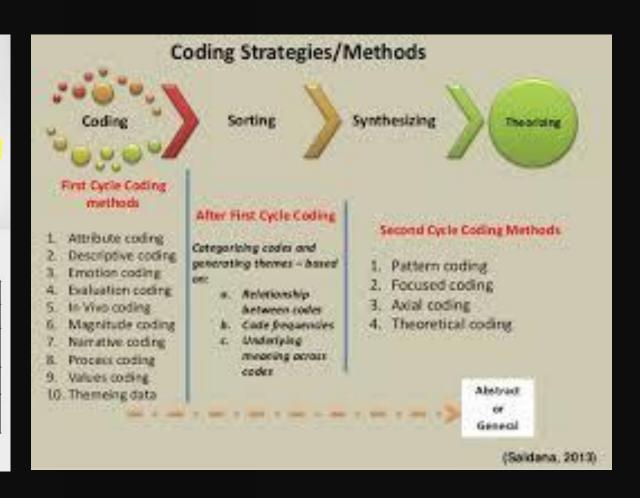
• Note similarities, divergences, general findings

Step 2: Coding Data

Coding: Example

A: We have an upstream delivery method, primarily to retailers, a 3rd party vendor keeps track and sends the bulbs out. The idea is to lower the price on shelves. The major constraint is its difficult to know our customer- hard to evaluate who is buying the bulb and what sockets they are putting them into. However there are some advantages. We can control consumer choice, working with retail partners, we have dominant displays of incentivized bulbs. Yet we think EISA is going to really impact future savings...

Respondent	Excerpt	Code	Themes or Categories
1	Upstream delivery method	UP	Type of Program
1	Constraint is its difficult to know our customers	NEG	Weaknesses of Program
1	Control consumer choice	POS	Strengths of Program
1	EISA is going to really impact future savings	EISA	Impact of EISA





Stage 5: Writing

Step 1: Pre-writing

- Create a plan to connect and organize data:
 - Traditional outline: use word, scrivener
 - Helpful for section / Flow organization
 - Concept map:
 - Helpful for visual brainstorming
 - Abstract:
 - Helpful to put overview into narrative format



Stage 5: Writing

Step 2: Writing

First Draft Composition Advice:

• Write first, edit later

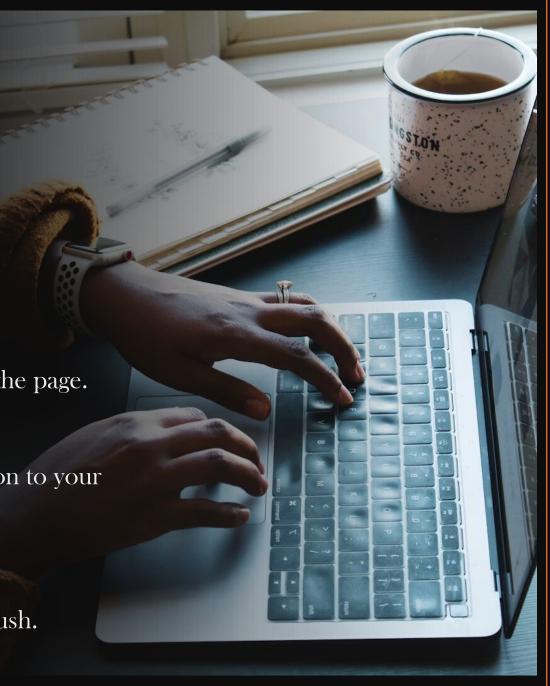
• Focus first on getting the information down on the page.

• Worry about revision and edits later.

• Use your earlier summaries / notes / data organization to your advantage!

• Write in sections. Use the outline.

• Take your time. Don't procrastinate and then rush.





Stage 6: Revision

Step 1: Review

Review process:

- Run a spelling/grammar check.
- Read your paper backwards for awkward phrasing, grammar, and spelling.
- Make as many markings as needed either on paper or using Microsoft word/software Track Changes feature.
- Don't be disheartened if there's a lot to edit!
 - •This is a normal part of the process happens to all researchers & writers.

Stage 6: Revision

Step 1: Review

Organize sections:

- Ensure paper moves logically from one point to the next.
- Make sure all claims backed by evidence.
- Consider ordering the 'flow' with subtitles / section titles.
 - Even if you don't keep them in the final version, this can help you see where transitions are needed, and to rearrange sections if they fit better in a different order.

Stage 6: Revision

Step 2: Rewrite

Rewrite as needed:

- Kill your darlings
 - Condense information that is 'fluff' / space-filler!
- Rewrite for flow / clarity / style
 - Take time between drafts
 - •See things with 'fresh eyes'
 - Consider trading editing with trusted cohort researcher
 - Take advice of academic advisors or research collaborator/supervisor



Stage 7: Finalize

Step 1: Submit

Submitting your paper:

- Be aware of deadlines.
- Do not underestimate time necessary to be fully polished before submitting work.
- Make sure everything is in correct format.
 - Document type (Word, PDF)
 - Citation formatting (MLA, APA, Chicago)
 - Other required documents by professor/journal/publication.

Stage 7 : Finalize

Step 2: Present

- Take deep breaths if nervous
- Speak clearly and loudly
- Include relevant information
- Lengthen or shorten based on time allotted

